



# HR SCAN INTELLIGENCE

HANDLING HR DOCUMENTS IN AN ORGANIZATION WITH OVER 14.000 EMPLOYEES

## FACTS

### PARTNER/CUSTOMER

- Canon Netherlands/Connexxion (part of the Transdev group)

### IRIS TECHNOLOGY

- IRISxtract™ for Documents & IRIS Powerscan™

### THE SOLUTION

- Connexxion, the Dutch market leader in public and private passenger transport, was looking for an HR solution to process both internal (employment contracts, ...) and external documents (Drivers licenses, ID cards ...).
- The digital mailroom solution offered by IRIS allows Connexxion to scan, classify and extract data from over 150 different document types.
- In a first step, employees from 60 different administrative sites scan the documents using IRIS Powerscan™, where they get separated and digitally signed.
- From there the documents are transferred to IRISxtract™ which retrieves the document type (classification) and extracts the necessary meta data (indexation).
- As these documents are of a confidential nature, a multi-level validation and approval flow has been worked out in IRISxtract™.
- Then, the documents are stored on a central drive and the meta data with a link to the document is transferred via XML to the company's own ERP system: AFAS Profit.

### BENEFITS

- The confidential nature of the documents is respected throughout the process and documented with a clear audit trail.
- By automating the document process, Connexxion was able to reduce the overhead to a minimum. A cost reduction of 60% was achieved.



### KEY FACTS:

- Document loss is reduced to 0%.
- Document processing time went from 1 week to < day
- Optimized bandwidth usage through compression

### CONNEXXION:

*"In total we process 250K documents annually for over 14.000 employees, scanning in the documents from ca. 60 locations and centrally managing the scan intelligence (classification and indexation). The installation of the digital mailroom by Canon Netherlands was concluded in September 2013. After evaluation, we can confirm that the project completely answers our needs. We especially appreciated the close collaboration during the installation phase and the limited timeframe in which this was realized."*

Fons Bonink, Information Manager Ambulance & Shared Services, Transdev



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## ABOUT US

Image Recognition Integrated Systems (IRIS) is a leading provider of 'Content to Process' technologies. IRIS offers solutions for automatic invoice and order processing, HR and supplier records as well as case management in legal, healthcare, and finance sectors.

IRIS provides technologies and solutions that capture data and information contained in documents, which are relevant to business processes. The goal is to make the data easily available while reducing operating costs.

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