



Document to Knowledge™

A CANON COMPANY

January – June 2020

Aachen, November 5, 2019

Please find below the trainings, offered by I.R.I.S. AG in Aachen. Be aware that the training language is English and the registration deadline is 14 days prior to the training date. The trainings are taking place in Aachen and last from 9am to 5pm. For the registration, please use the [registration form](#) on our website and send it back to [Training-DE@iriscorporate.com](mailto:Training-DE@iriscorporate.com) All Canon employees are kindly requested to enroll via the [Canon Learning Hub](#). An overview by month can be found on page 2.

TRAINING	CONTENT	DATES
<b>X4D v5 Fundamentals Training</b>	The IRISXtract™ <b>Fundamentals Training</b> introduces the participants to the structure and processing of the software platform IRISXtract™ for Documents. The training includes the installation and configuration of the X4D system and provides the attendees with comprehensive knowledge of the system’s administration. After the training the participants should be able to administrate and configurate the software platform.	Jan. 14.-15.01.2020 Feb. 04.-05.02.2020 Mar. 17.-18.03.2020 Apr. 21.-22.04.2020 May 12.-13.05.2020 Jun. 16.-17.06.2020
<b>X4D v5 Solution Package Accounts Payable</b>	The <b>Solution Package Accounts Payable</b> training demonstrates, how the solution can be configured. It provides the attendees with in-depth knowledge and expertise in the Solution Package by using the configuration tool Solution Designer.	Jan. 16.-17.01.2020 Apr. 23.-24.04.2020 Jul. tbd
<b>X4D v5 Digital Mailroom</b>	The <b>Digital Mailroom</b> training teaches the use of classification, indexing and sorting of documents. This training specifically explains the handling of the solution component Digital Mailroom, the classification component and the configuration tool, Solution Designer.	Feb. 06.-07.02.2020 May 14.-15.05.2020 Aug. tbd
<b>X4D v5 Hybrid Forms Processing</b>	The <b>Hybrid Forms Processing</b> training illustrates how to configure structured and unstructured forms documents. After the training, you should be able to do: classification, designing fields, recognize errors in the document structure, optimize recognition results and set up a project from scratch.	Mar. 19.-20.03.2020 Jun. 18.-19.06.2020 Sept. tbd
<b>X4D v5 Scripting</b>	The <b>Scripting</b> training is based on VB.NET and demonstrates which options are available to individually customize the IRISXtract™ for Documents platform by scripting using VB.NET. Thereby the integrated development environment Visual Studio is briefly explained.	Jan. 21.-22.01.2020 Mar. 24.-25.03.2020 May 26.-27.05.2020 Jul. tbd
<b>X4D v5 Freetext &amp; Line Item Search</b>	The <b>Freetext and line item search</b> training is an advanced subject-specific training. It provides the attendees with in-depth knowledge and expertise in Freetext Searches and Table Finder by using the configuration tool Solution Designer.	Feb. 11.-12.02.2020 Apr. 28.-29.04.2020 Jun. 23.-24.06.2020

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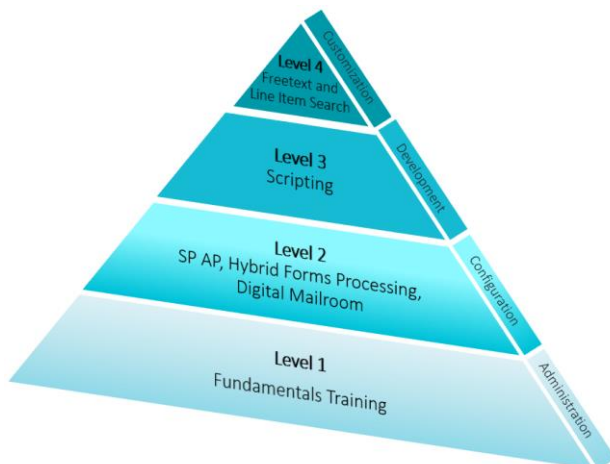


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**TRAINING OVERVIEW BY MONTH**

MONTH	TRAINING	START DATE	END DATE	REGISTRATION	LEVEL
January	Fundamentals Training	14.01.2020	15.01.2020	01.01.2020	1
	Solution Package Accounts Payable	16.01.2020	17.01.2020	02.01.2020	2
	Scripting	21.01.2020	22.01.2020	08.01.2020	3
February	Fundamentals Training	04.02.2020	05.02.2020	21.01.2020	1
	Digital Mailroom	06.02.2020	07.02.2020	23.01.2020	2
	Freetext & Line Item Search	11.02.2020	12.02.2020	28.01.2020	4
March	Fundamentals Training	17.03.2020	18.03.2020	03.03.2020	1
	Hybrid Forms Processing	19.03.2020	20.03.2020	05.03.2020	2
	Scripting	24.03.2020	25.03.2020	10.03.2020	3
April	Fundamentals Training	21.04.2020	22.04.2020	07.04.2020	1
	Solution Package Accounts Payable	23.04.2020	24.04.2020	09.04.2020	2
	Freetext & Line Item Search	28.04.2020	29.04.2020	14.04.2020	4
May	Fundamentals Training	12.05.2020	13.05.2020	28.04.2020	1
	Digital Mailroom	14.05.2020	15.05.2020	30.04.2020	2
	Scripting	26.05.2020	27.05.2020	09.05.2020	3
June	Fundamentals Training	16.06.2020	17.06.2020	02.06.2020	1
	Hybrid Forms Processing	18.06.2020	19.06.2020	04.06.2020	2
	Freetext & Line Item Search	23.06.2020	24.06.2020	09.06.2020	4

I.R.I.S. offers 4 training levels where each level is built upon the previous one. Completing one training level qualifies you to take the next one.



For further information please download our Training program on the website:

<https://irisdatacapture.com/partner-program/iris-training/>