



Document to Knowledge™

A CANON COMPANY

January – March 2019

Aachen, November 9, 2018

Please find below the trainings, offered by I.R.I.S. in Aachen. Be aware that the training language is English and the registration deadline is 14 days prior to the training date. An overview by month can be found on page 2. For the registration or any further questions, please contact us: Training-DE@iriscompany.com

All Canon employees are kindly requested to enroll via the [Canon Learning Hub](#)

TRAINING	CONTENT	DATES	
IRISxtract™ v5 System Administration	The System Administration training introduces the participants to the structure and processing of the software platform IRISxtract™ for Documents. It provides the attendees with comprehensive knowledge of the system’s administration.	January	23.01.2019
		February	19.02.2019
		March	19.03.2019
IRISxtract™ v5 System Installation	The System Installation training is a complete walkthrough of the installation and configuration of an IRISxtract™ for Documents system and guides you through both the common and uncommon steps of an installation.	January	22.01.2019
		February	20.02.2019
		March	20.03.2019
IRISxtract™ v5 Solution Package Accounts Payable	The Solution Package Accounts Payable training demonstrates, how the solution can be configured. It provides the attendees with in-depth knowledge and expertise in the Solution Package by using the configuration tool Solution Designer.	January	24.-25.01.2019
IRISxtract™ v5 Digital Mailroom	The Digital Mailroom training teaches the use of classification, indexing and sorting of documents. This training specifically explains the handling of the solution component Digital Mailroom, the classification component and the configuration tool, Solution Designer.	February	21.-22.02.2019
IRISxtract™ v5 Hybrid Forms Processing	The Hybrid Forms Processing training illustrates how to configure structured and unstructured forms documents. After the training, you should be able to do: classification, designing fields, recognize errors in the document structure, optimize recognition results and set up a project from scratch.	March	21.-22.03.2019
IRISxtract™ v5 Scripting	The Scripting training is based on VB.NET and demonstrates which options are available to individually customize the IRISxtract™ for Documents platform by scripting using VB.NET. Thereby the integrated development environment Visual Studio is briefly explained.	January	29.-30.01.2019
		March	26.-27.03.2019
IRISxtract™ v5 Freetext & Line Item Search	The Freetext and line item search training is an advanced subject-specific training. It provides the attendees with in-depth knowledge and expertise in Freetext Searches and Table Finder by using the configuration tool “Solution Designer”.	February	26.-27.02.2019

I.R.I.S. AG
Heussstr. 23
D-52078 Aachen

P: +49 (0) 241 92035-0
F: +49 (0) 241 92035-50

www.irisdatacapture.com

Board of directors/Vorstand: **Günter Hensges, Ralf Schröder, Frank Tiedt**
Chairman of the supervisory board/Vorsitzender des Aufsichtsrates: **Hubert Bro**
VAT-N°/USt-IdNr.: **DE 812365280 - Amtsgericht Aachen HRB 8275**
Sparkasse Aachen BLZ: 390 500 00/Konto: 5 074 000, IBAN: DE04 3905 0000 0005 074000 - SWIFT-BIC: AACSD533
Deutsche Bank Aachen BLZ: 390 700 20/Konto: 1 017 383, IBAN: DE02 3907 0020 0101 7383 00 - SWIFT-BIC: DEUTDE33



TRAINING OVERVIEW BY MONTH

Month	Training	X4D	Start Date	End Date	Registration	Level
January	System Installation	5	22.01.2019	22.01.2019	08.01.2019	1
	System Administration	5	23.01.2019	23.01.2019	09.01.2018	1
	Solution Package Accounts Payable	5	24.01.2019	25.01.2019	10.01.2019	2
	Scripting	5	29.01.2019	30.01.2019	15.01.2019	3
February	System Administration	5	19.02.2019	19.02.2019	05.02.2019	1
	System Installation	5	20.02.2019	20.02.2019	06.02.2019	1
	Digital Mailroom	5	21.02.2019	22.02.2019	07.02.2019	2
	Freetext & Line Item Search	5	26.02.2019	27.02.2019	12.02.2019	4
March	System Administration	5	19.03.2019	19.03.2019	05.03.2019	1
	System Installation	5	20.03.2019	20.03.2019	06.03.2019	1
	Hybrid Forms Processing	5	21.03.2019	22.03.2019	07.03.2019	2
	Scripting	5	26.03.2019	27.03.2019	12.03.2019	3

I.R.I.S. offers 4 training levels where each level is built upon the previous one. Completing one training level qualifies you to take the next one. In general, one Level 1 training must be completed in order to move on to Level 2. After completing Levels 1 and 2, you are able to participate in the Level 3 Scripting Training. The 4th level is an advanced training where scripting knowledge is needed, and Level 3 has to be completed.

